

Minutes of a Special Called Meeting/Personnel Committee Meeting of Town of Saltville Town Council held on Thursday, January 22, 2009 at 2:00 P.M., at the Town Hall.

PRESENT: Steven W. Johnson, Town Manager
Edward T, Asbury, Assistant Town Manager
Christen W. Burkholder, Town Attorney

COUNCIL: Dickie Dye, Danny Maiden, Neil Johnson, Thomas Holley, Stanley Cahill

ABSENT: Jeffrey L. Campbell, Mayor
Todd Young, Councilman

Councilman Johnson called the meeting to order, saying this meeting is called to discuss the chain of command with Councilman Dye discussing the issue.

Councilman Dye said, "This meeting was scheduled is to put together an organizational chart so each employee will know who they are working for such as Supervisors, Department Heads, and Assistant Town Manager on up."

Councilman Johnson organized the chart on the board while Councilman Dye discussed the placement of employees. Mayor Campbell at the top, Councilman Dye, Councilman Maiden, Councilman Young, Councilman Johnson, Councilman Holley, and Councilman Cahill as the controlling body.

Councilman Dye said the Town Manager falls under Council and the Assistant Town Manager falls under the Town Manager.

Councilman Dye said the next employees that falls under the chart fall under the Assistant Town Manager are the Department Heads. Clayton Colston Director of Public Works (consisting of Streets & Roads, water, and wastewater), Barry S. Surber, Chief-of-Police, Jeff Smith, Administrative Office Manager, and Charles Totten, Director of Tourism.

Councilman Dye said under Mr. Colston will be Ralph Borders.

Clayton Colston said under Ralph Borders is Dennis Miller and then William Duty. Under Ralph Borders in the street & roads is Gerald Johnson, Eric Surber, Stanley Arnold, and John Remines. Under Ralph Borders in the sewer department is Robert Carter, Jeff Haynes

Jeff Smith said in his department is Anita Miller, Karen Tolbert, Tina Price, and Freda Dinsmore

Steve Surber said under him falls Erik Puckett, J.C. Robinson, Jamie Puckett, Randall Brickey, Amber Eades, and Landon Smith. Mr. Surber said with the inmate crew is Bob Call and Wallace Chestnut.

Councilman Cahill asked Mr. Surber who is actually over the inmate crew?

Mr. Surber said the Police Department is over these individuals. Erik Puckett ana J.C. Robinson make most of the decisions whether or not to get the inmates when the weather gets bad.

Councilman Johnson asked if anyone had any problems with this chart. Councilman Johnson said this is the way the chain of command is going to work and the chain is only as strong as the weakest link.

Councilman Dye said he would like to tell the employees they are doing an outstanding job and since July something has been going on. and nothing was ever said about firing anybody. This has not been discussed in open session or closed session.

Councilman Cahill sated that Council would back you 100% if you are in the right. What you have been hearing are just rumors.

Councilman Dye said he would like to have all employees to sign a sheet so we will have a record on all attendance.

Councilman Cahill made a motion to add to the agenda Closed Session, Code of Virginia, Section 2.2-3711(A)(1) for discussion involving personnel in the Fire Department. Councilman Dye seconded. Motion passed unanimously.

Councilman Cahill made a motion to go into Closed Session at 2:50.P.M., Code of Virginia, Section 2.2-3711(A)(1) to discuss personnel involving the Fire Department. Councilman Dye seconded. Motion passed unanimously.

Upon returning to open session at 3:25 P.M., Councilman Johnson took a role call vote to certify that only matters identified in the motion to go into closed session were discussed during the closed session. Accordingly, each member present certified by responding "YES".

Councilman Dye made a motion to add the Fire Department to the Organizational Chart directly under the Assistant Town Manager. Councilman Maiden seconded. Motion passed unanimously.

After a motion, duly seconded, the meeting adjourned at 3:30 P.M.