CONSUMER CONFIDENCE REPORT CERTIFICATION

Waterworks Name _____ **PWSID No.** _____

Instructions for completing this certification form:

- All systems must sign and date Part A and return the completed form to the VDH-Office of Drinking Water Field Office by October 1st to verify that CCR distribution was completed by July 1st.
- Systems serving 10,000 or more persons must fill out Parts B and D.
- Systems serving fewer than 10,000 persons but not electing to use a mailing waiver must fill out Parts B and D.
- Systems serving fewer than 10,000 persons electing to use a mailing waiver must fill out Part C.
- Reminder – Copy of CCR must be given to VDH-ODW at the same time it is delivered to customers.

Part A – I certify that the Consumer Confidence Report for calendar year _____ has been prepared and distributed directly to customers in conformance with state and federal drinking water regulations governing consumer confidence reports. The distribution or publication was completed on the following date: _____.

Signature _____ Date _____

Title _____ Telephone _____

Part B – Systems serving 10,000 or more persons and systems serving fewer than 10,000 persons not electing to use a mailing waiver. Check all that apply. *Include a copy of CCR with this certification.*

( ) CCR distributed directly to customers by mail.
( ) CCR distributed directly to customers by electronic delivery. Briefly describe and provide copy of email, water bill, or post card/letter that was used to notify customers: _____
_____
( ) CCR distributed by hand or other direct method. Briefly describe: _____
_____
( ) CCR posted on the Internet (required for systems serving 100,000 or more persons.)
( ) Good faith effort (Part D below) does not apply since all consumers receive water bills.
( ) CCR available to public upon request.

Part C – Systems serving fewer than 10,000 persons electing to use a mailing waiver. All 3 items listed below apply, so all 3 must be checked. *Include a copy of CCR with this certification.*

( ) CCR published in its entirety in local newspaper of general circulation in the area.
( ) Customers informed in newspaper that CCR will not be mailed. If other method used to inform customers, describe:
  [ ] separate newspaper notice [ ] mail
  [ ] door-to-door [ ] posting
  [ ] other method _____
( ) Customers and public informed in newspaper that CCR is available upon request.

Part D – Good faith effort to reach non-bill paying consumers. Check all that apply. One or more is required.

( ) posted CCR on Internet
( ) published CCR in local newspaper
( ) advertised CCR availability in local news media
( ) mailed CCR to postal patrons
( ) delivered CCR to community organizations
( ) posted CCR in public places - libraries, schools, community centers
( ) delivered multiple copies of CCR to single bill addresses serving multiple people
( ) other methods _____